



Terms and Conditions Blisworth Festival 10th & 11th August 2019

We are delighted that you have requested a pitch at our forthcoming Blisworth Festival and would like to confirm our Terms and Conditions as follows:

Booking a pitch

1. All requests must be made on the form provided and bookings close 1st June 2019
2. Payment must be received directly into the Blisworth Canal Partnership bank account after which your pitch will be confirmed
3. We reserve the right to cancel your pitch with a full refund if there are any discrepancies or disputes and the Chairman's decision is final
4. Special requests for specific locations will be considered but cannot be guaranteed
5. The Chairman's decision is final in all matters
6. A pitch consists of an area of approximately 3m x 3m and maybe on a grassed or hard area – please note as with all festivals the ground is unlikely to be flat and priority may be given to those traders using equipment that must be on a flat surface e.g. hot food retailers (state on the form)

At the festival

7. In order to avoid duplication and disappointment for Traders, you must not offer for sale anything other than what was on the initial booking form and food traders must have a separate booking form (and payment) for each type of offering (e.g. burgers and pizza may not be on one stall) any change requests must be made via email to the organisers whose decision is final info@blisworthfestival.org.
8. All traders must be fully set up by 10.30am on each day of the festival with access available from 8am – no vehicle movements/unloading will be allowed after 10.30am on either day.
9. If you need to set up the day before this must be specified on the form for consideration
10. During the 'opening hours' of the festival 11am to 5pm:
 - a. No vehicle movements allowed within festival areas
 - b. No vehicles allowed through official road closures or barriers
 - c. All vehicles must be in designated parking areas – details will be provided
 - d. All vehicles must be removed by 6pm each day
11. Generators – if you need to use a generator please confirm this at the time of booking as there are separate terms and conditions that must be agreed before use
12. It is essential that all rubbish is contained within the area of your pitch **and** removed by you
13. Smoking must be prohibited within the pitch area for the comfort of your customers and safety

Health & Safety & Insurance

14. Traders must not use naked flames without specific agreement with the organisers in advance of the festival – this includes BBQ's
15. All traders must provide details of their own public liability and other relevant insurance/licenses at the time of booking
16. All food outlets preparing hot food must provide their fire risk assessment and fire safety equipment for inspection
17. All insurance policies must be brought to the event for inspection – small craft traders who are unsure of their insurance requirements may email the organisers





Refund Policy

In the unfortunate event that you are unable to attend the festival the follow refund will apply:

1. Notify the organisers by email on or before **30th April 2019** and a full refund will be transferred to your bank account within 28 days
2. Notify the organisers by email between **30th April 2019** and **30th May 2019** and a 50% refund will be transferred to your bank account within 28 days
3. Notify the organisers by email after **30th May 2019** and you will not receive a refund irrespective of the reason for cancellation
4. If you book your pitch after **30th May 2019** there will be **NO REFUND** for cancellation due to the level of work involved in preparing the festival
5. The Chairman's decision is final in any dispute and BCP recommend you take out cancellation insurance

Please retain these terms and conditions as submission of the signed application form constitutes acceptance

Blisworth Canal Partnership

